

# Notice of meeting and agenda

## Finance and Resources Committee

**10.00am, Thursday, 21st September, 2023**

Dean of Guild Court Room - City Chambers

This is a public meeting and members of the public are welcome to attend or watch the live webcast on the Council's website.

The law allows the Council to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

### Contacts

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## **1. Order of business**

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- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## **2. Declaration of interests**

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- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **3. Deputations**

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- 3.1 If any

## **4. Minutes**

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- 4.1 Minute of the Finance and Resources Committee of 20 June 2023 - submitted for approval as a correct record 9 - 34

## **5. Forward Planning**

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- 5.1 Work Programme 35 - 42
- 5.2 Rolling Actions Log 43 - 56

## **6. Business Bulletin**

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- 6.1 Business Bulletin 57 - 62

## **7. Executive Decisions**

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- 7.1 Revenue Monitoring 2023/24 - Month Three Report – Report by the Executive Director of Corporate Services 63 - 76
- 7.2 Corporate Services Directorate: Revenue Budget Monitoring 2023/24 - Month Three Position – Report by the Executive Director of Corporate Services 77 - 82
- 7.3 City of Edinburgh Council – 2022/23 Annual Accounts Audit - 83 - 262

	referral from the Governance, Risk and Best Value Committee	
<b>7.4</b>	The City of Edinburgh Council Charitable Trusts and The City of Edinburgh Council Charitable Funds – Audit of 2022/23 Annual Accounts – Report by the Executive Director of Corporate Services	263 - 318
<b>7.5</b>	Revenue Monitoring 2022/23 - Outturn Report – Report by the Executive Director of Corporate Services	319 - 330
<b>7.6</b>	2022-23 Common Good Annual Performance Report – Report by the Executive Director of Corporate Services	331 - 344
<b>7.7</b>	Revenue Budget Framework 2024/29 – Progress Update – Report by the Executive Director of Corporate Services	345 - 358
<b>7.8</b>	2022-23 Capital Outturn, Month 3 Capital Monitoring and Revised 2023-33 Capital Budget Strategy – Report by the Executive Director of Corporate Services	359 - 382
<b>7.9</b>	Treasury Management: Annual Report 2022/23 – Report by the Executive Director of Corporate Services	383 - 404
<b>7.10</b>	Castlegreen and North Merchiston Care Homes – Financial Update – Report by the Interim Chief Officer, Edinburgh Health and Social Care Partnership	405 - 414
<b>7.11</b>	Internal Audit: Open and Overdue Internal Audit Actions - Performance Dashboard as at 22 June 2023 - referral from the Governance, Risk and Best Value Committee	415 - 426
<b>7.12</b>	Sustainable Procurement Strategy Annual Report - 2023 – Report by the Executive Director of Corporate Services	427 - 526
<b>7.13</b>	Edinburgh Living - Acquisition of Homes 2023/2024 – Report by the Executive Director of Place	527 - 534
<b>7.14</b>	Scottish Crown Estate Net Revenue Allocations - Coastal Adaption – Report by the Executive Director of Place	535 - 540
<b>7.15</b>	Asset Management Works Programme 2022/23 Update – Report by the Executive Director of Place	541 - 560

<b>7.16</b>	Hawthorn Gardens, South Queensferry – Proposed Acquisition of Completed Homes – Report by the Executive Director of Place	561 - 568
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## **8. Routine Decisions**

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<b>8.1</b>	Workforce Dashboard – Report by the Executive Director of Corporate Services	569 - 576
<b>8.2</b>	Contract Awards - 1 January-30 June 2023 – Report by the Executive Director of Corporate Services	577 - 604
<b>8.3</b>	Public Realm Asset and Works Order Management System - Contract Award via Waiver of CSOs – Report by the Executive Director of Place	605 - 608
<b>8.4</b>	Waverley Court, 4 East Market Street, Edinburgh – Proposed Occupation by Visit Scotland – Report by the Executive Director of Place	609 - 614
<b>8.5</b>	Festive Lighting - Contract Extension – Report by the Executive Director of Place	615 - 618
<b>8.6</b>	Leith Theatre, Ferry Road, Edinburgh – Proposed Lease – Report by the Executive Director of Place	619 - 624
<b>8.7</b>	25B Spylaw Street, Edinburgh- Proposed Lease Extension – Report by the Executive Director of Place	625 - 628
<b>8.8</b>	42 King's Haugh, Prestonfield Park Industrial Estate, Edinburgh - Proposed Lease Extension to the City of Edinburgh Council – Report by the Executive Director of Place	629 - 634
<b>8.9</b>	244 Canongate, Edinburgh – Proposed New Lease – Report by the Executive Director of Place	635 - 638
<b>8.10</b>	21(10) Observatory Road, Edinburgh - Proposed New Lease – Report by the Executive Director of Place	639 - 642
<b>8.11</b>	Land adjacent to 3 Murrayburn Grove, Edinburgh- Proposed Community Asset Transfer – Report by the Executive Director of Place	643 - 648

8.12	Award of Legal Services Framework – Report by the Executive Director of Corporate Services	649 - 664
8.13	Procurement Delivery Plan 2023/2024 September Update – Report by the Executive Director of Corporate Services	665 - 678

## 9. Motions

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### 9.1 By Councillor Mumford - Workers and Covid

“Committee:

- 1) Notes with concern the increased rates of Coronavirus in Scotland, and especially the spread of new variant BA.2.86 in Edinburgh;
- 2) Notes that for many people, particularly disabled and clinically vulnerable people, the pandemic has never gone away, and that the lack of precautions and guidance has a significant impact on their lives and freedoms;
- 3) Recognises that many people are still impacted by long-covid, affecting their capacity for full-time work and/or study;
- 4) Notes that the Covid Pledge is intended to protect workers, service users and customers from Covid-19 through health and safety law, risk assessments and following best practice public health advice.

Therefore

- 5) Requests a report within one cycle setting out:
  - a) the current protections and guidance for workers, service users and residents from Covid-19;
  - b) any future plans or precautions Edinburgh Council has around Covid-19 which go beyond the commitment to follow national guidance;
  - c) the implications for the Council of signing and implementing the Covid Pledge (covidpledge.uk).”

## 10. Resolution to Consider in Private

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- 10.1** The Committee is requested under Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting for the following items of business on the grounds that they would involve the disclosure of exempt information as defined in Paragraphs 8 and 9 of Part 1 of Schedule 7A of the Act.

## 11. Private Reports

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- 11.1** Liberton High School – Report by the Executive Director of Place 679 - 684

## Deputations

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### Nick Smith

Service Director, Legal and Assurance

## Committee Members

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Councillor Mandy Watt (Convener), Councillor Marco Biagi, Councillor Graeme Bruce, Councillor James Dalgleish, Councillor Phil Daggart, Councillor Lesley Macinnes, Councillor Alys Mumford, Councillor Vicky Nicolson, Councillor Neil Ross, Councillor Alex Staniforth and Councillor Lewis Younie

## Information about the Finance and Resources Committee

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The Finance and Resources Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council. This meeting of the Finance and Resources Committee is being held in the Dean of Guild Court Room in the City Chambers on the High Street in Edinburgh and remotely by Microsoft Teams.

## Further information

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If you have any questions about the agenda or meeting arrangements, please contact Taylor Ward, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, email [taylor.ward@edinburgh.gov.uk](mailto:taylor.ward@edinburgh.gov.uk) / [louise.p.williamson@edinburgh.gov.uk](mailto:louise.p.williamson@edinburgh.gov.uk).

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